Retaining Employees Checklist

Expectations: Do they know what is expected of them?

Value: Do the feel in their bones that they are adding value to the organization?

Supplies: Do they have the materials and equipment to get their job done?

Using Strengths: Do they have the opportunity to do what I do best every day?

Praise: Have they received praise or recognition in the last 7 days?

Care: Does my supervisor care about me as a person?

Personal Growth: Is there someone at work who encourages my personal development?

Opinions: Do my opinions seem to count?

Mission: Do I agree with my companies mission and does it make me feel important?

Quality: Are my co-workers committed to quality work?

Friends: Do I have close friends at work?

Progress: In the last six months have I talked with someone about my progress?

Learning: At work have I had opportunities to learn and grow?